**Maintenance Lead**

To be the Committee Lead on maintenance issues at the Bandroom, including but not limited to:-

* In liaison with Sam Smith, draw up an annual plan of maintenance work to be carried out, together with estimated cost and resources required
* Arranging access to the Bandroom for any tradesman undertaking work there
* Arranging emergency and unplanned minor repairs as necessary in consultation with Sam Smith
* Keeping the Committee informed of work undertaken or planned